

**Committee:** Scrutiny Committee

**Date:**

**Title:** Local Plan Project Management - Quarter 4:  
Supplementary Paper

Monday, 21 March  
2022

**Report Author:** Stephen Miles, Local Plans and New  
Communities Manager  
smiles@uttlesford.gov.uk

---

## Summary

1. Since the main report for this item was drafted the situation has changed, this paper provides an update on the situation

## Recommendations

2. That the committee notes the contents of this paper.

## Financial Implications

3. The project management arrangements are funded from the approved local plan budget.

## Background Papers

4. No additional papers were referred to by the author in the preparation of this report.

## Impact

- 5.

Communication/Consultation	No impact.
Community Safety	No impact.
Equalities	No impact.
Health and Safety	No impact.
Human Rights/Legal Implications	No impact.
Sustainability	No impact.
Ward-specific impacts	No impact.
Workforce/Workplace	No impact.

## Situation

6. Since the main report on this item was drafted two weeks ago and subsequently published, things have moved on with the Local Plan timetable. This supplementary report is intended to provide an update.
7. The timetable for the Local Plan has always been ambitious, as it should be, so as to deliver a Local Plan for the district as quickly as possible.
8. At the stage the Council is formulating a development strategy, it is considered that there is a need for further work to explore variations on the emerging strategy. It is considered that this work is justified as it is likely to lead to an enhanced Local Plan for the district, and it is crucial that the Council develops the best Local Plan for the district that it can.
9. This work will require further review of the Local Plan timetable and taking the necessary time will require a modest adjustment to the Local Plan timetable.
10. An update to the Council's Local Development Scheme is necessary to reflect any changes to the timetable.

## Risk Analysis

11.

Risk	Likelihood	Impact	Mitigating actions
Failure to successfully Project Manage the Local Plan will result in an unsound Plan	1 – Provided robust and effective project management system established	4 - Lack of Spatial Strategy and planning policies leading to potentially unacceptable development	Establish a robust and effective project management system with appropriate oversight by the Scrutiny Committee

1 = Little or no risk or impact

2 = Some risk or impact – action may be necessary.

3 = Significant risk or impact – action required

4 = Near certainty of risk occurring, catastrophic effect or failure of project.